

May 24, 2024 Noon

Members Present: Kristin Clarkson, Julia Marshall, Liz Holakiewicz

1. April 22, 2024 meeting minutes approved
2. Newsletter: Kristin met with Tiffany this week and has sent out a template for collecting information from committee chairs, that should expedite the process. Some fun photos of conference too!
 - We reviewed the outreach contribution worksheet. Liz will resend book review of The Women by Kristin Hannah.
 - By next meeting the three of us will find a resource on the crash cart worth using. Was the outdated content removed already?
 - Can we get updated member listing for member spotlight feature?
3. CMSA Collab
 - CMSA Conference: June. Tracing of results via QR code on the business cards
 - Anne Gowing and Emily will man the booth
 - Materials developed and ordered: Julia took care of table cloth, banner and give aways. The table cloth and banner can be reused in other settings. Julia will develop a folder with information about the process of securing these items and the budget so that future efforts can be expedited. For different give aways we need more than 6 weeks of notice.
 - CMSA webinar July, power point completed and submitted. Continue to work with education chair at CMSA re CEU's for that. Will request a link for our members to participate.
 - Next meeting with CMSA July: what else do we want from collab? Education and journal chairs to participate. Need to reach out to them and set a date with Tara @ CMSA.
 - Need to assess results of conference with Colin prior to next meeting. The QR code biz card will take people to the website and be trackable.
4. Committee Leadership for meeting next month: Need volunteer as Liz will be out of country. Liz reached out to Susan.
5. Membership: Susan unable to attend but advised that the letters to non nurse attendees at conference went out.
 - Check with Colin about any response???
6. Next Collabs: AALNC, IALCP/IARP. Contacts in hand and Liz will initiate discussion as to how we could best work together and support one another. Other possible collabs would be AARN. Will research legal and other professional groups that might be more rehab focused ie TBI experts
7. Resignations: Jenn Craigmyle and Tiffany Lightfoot have resigned from the committee
8. New Agenda items brought up
 - Who manages the organization social media content? We could step up the game with all the content we have in the journal, newsletter, crash cart and
 - Colleen and Tara (CMSA) have offered a blog for us to use and would like to develop features on legal issues like how to handle a deposition? What is trial testimony like? How is nursing scope different than medical scope and how to empower nursing opinion in legal environment.

Access outreach committee email account:

<https://webmail.aanlcp.org>

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